

**Implementation Plan for Reopening
In Accordance with the Pennsylvania Department of Health's
Interim Guidance for Skilled Nursing , Personal Care, and Memory Care Facilities
During COVID-19**

FACILITY INFORMATION	
This section contains the name and location of the facility along with contact information for an individual designated by the facility. That individual does not have to be the Nursing Home Administrator but should be someone available to respond to questions regarding the Implementation Plan.	
1. FACILITY NAME	
Elm Terrace Gardens	
2. STREET ADDRESS	
660 North Broad St	
3. CITY	4. ZIP CODE
Lansdale	19446
5. NAME OF FACILITY CONTACT PERSON	6. PHONE NUMBER OF CONTACT PERSON
Robert Parvin	(215) 361-5600

DATE AND STEP OF REOPENING	
The facility will identify the date upon which all prerequisites will be met for reopening and the Step at which the facility will enter reopening. Those facilities that experienced a significant COVID-19 outbreak will identify the date the Department of Health survey was conducted (that is required prior to reopening).	
7. DATE THE FACILITY WILL ENTER REOPENING	
7/11/15	
8. SELECT THE STEP AT WHICH THE FACILITY WILL ENTER REOPENING – EITHER STEP 1 OR STEP 2 (CHECK ONLY ONE)	
<input type="checkbox"/> Step 1 <i>The facility must meet all the Prerequisites, including the baseline universal test for COVID-19 administered to staff and residents (in accordance with the June 8, 2020, Order of the Secretary of Health)</i>	
<input checked="" type="checkbox"/> Step 2 <i>The facility must meet all the Prerequisites, including the baseline universal test for COVID-19 administered to staff and residents (in accordance with the June 8, 2020, Order of the Secretary of Health)</i> AND <i>Have the absence of any new facility onset of COVID-19 cases for 14 consecutive days since baseline COVID-19 testing</i>	
HAS THE FACILITY EXPERIENCED A SIGNIFICANT COVID-19 OUTBREAK? (IF NO, SKIP TO #11)	
No	

DATE AND STEP OF REOPENING

DATE THE FACILITY WAS SURVEYED BY THE DEPARTMENT OF HEALTH TO ENSURE THE FACILITY IS ADEQUATELY PREVENTING TRANSMISSION OF COVID-19

July 8, 2020

STRATEGY FOR TESTING, COHORTING, PERSONAL PROTECTIVE EQUIPMENT, AND STAFFING

To ensure the facility has taken appropriate measures to protect residents and staff, descriptions of those strategies are required in this section (prerequisites to reopening).

DATE RANGE FOR THE BASELINE UNIVERSAL TEST ADMINISTERED TO STAFF AND RESIDENTS (BETWEEN MAY 24, 2020 AND JULY 24, 2020) IN ACCORDANCE WITH THE JUNE 8, 2020, ORDER OF THE SECRETARY OF HEALTH

June 30, 2020 – July 3rd, 2020

DESCRIBE THE CAPACITY TO ADMINISTER COVID-19 DIAGNOSTIC TESTS TO ALL RESIDENTS SHOWING SYMPTOMS OF COVID-19 AND TO DO SO WITH 24 HOURS

Elm Terrace Gardens has the capacity to administer COVID 19 diagnostic tests to all residents showing symptoms of COVID 19 on campus through our contracted lab company. We will do so within 24 hours of identifying symptoms.

THE CAPACITY TO ADMINISTER COVID-19 DIAGNOSTIC TESTS TO ALL RESIDENTS AND STAFF IF THE FACILITY EXPERIENCES AN OUTBREAK

Elm Terrace Gardens has the capacity to administer COVID 19 diagnostic test to all residents and staff during an outbreak on campus through our contracted lab company.

DESCRIBE THE CAPACITY TO ADMINISTER COVID-19 DIAGNOSTIC TESTS TO ALL STAFF, INCLUDING ASYMPTOMATIC STAFF

Elm Terrace Gardens has the capacity to administer COVID 19 diagnostic test to all staff who are asymptomatic on campus through our contracted lab company.

DESCRIBE THE PROCEDURE FOR ADDRESSING NEEDED TESTING OF NON-ESSENTIAL STAFF AND VOLUNTEERS

If a volunteer or non-essential employee is symptomatic they will not be permitted inside of ETG without first providing a negative test, or if they are positive for COVID, they will quarantine 14 days at home.

STRATEGY FOR TESTING, COHORTING, PERSONAL PROTECTIVE EQUIPMENT, AND STAFFING

DESCRIBE THE PROCEDURE FOR ADDRESSING RESIDENTS OR STAFF THAT DECLINE OR ARE UNABLE TO BE TESTED

If a resident declines, or are unavailable to be tested, they will quarantine in their room for 14 days, while staff monitor them every shift for signs or symptoms of COVID-19. If symptoms occur, isolation will extend until 72 hours past last symptom. If the resident has a clinical decline, assessment will determine if additional interventions are required, such as hospitalization.

If an employee should decline or are unavailable to be tested, they will remain home in isolation for a period of 2 weeks. During that time, they will maintain contact with the facility infection control preventionist. If there are symptoms of COVID-19, Elm Terrace Gardens would suggest seeing a physician. Home isolation will extend until 72 hours post last symptom prior to returning to work.

DESCRIBE THE PLAN TO COHORT OR ISOLATE RESIDENTS DIAGNOSED WITH COVID-19 IN ACCORDANCE WITH PA-HAN-509 PURSUANT TO SECTION 1 OF THE INTERIM GUIDANCE FOR SKILLED NURSING FACILITIES DURING COVID-19.

If a resident is positive for COVID-19, they will be in isolation for 2 weeks and monitored every shift. Elm Terrace Gardens will evaluate placement on an as needed basis.

DESCRIBE THE CURRENT CACHE OF PERSONAL PROTECTIVE EQUIPMENT (PPE) AND THE PLAN TO ENSURE AN ADEQUATE SUPPLY OF PPE FOR STAFF (BASED ON THE TYPE OF CARE EXPECTED TO BE PROVIDED)

Elm Terrace Gardens will screen all staff, non-essential personnel, volunteers, and visitors upon entering and leaving. The screening tool will assess temperature, physical symptoms, and exposure. KN95 masks are supplied to employees. PPE is administered based on the type required based on current needs of the facility. PPE usage is monitored closely to ensure adequate PAR levels.

DESCRIBE THE CURRENT STAFFING STATUS AND THE PLAN TO ENSURE NO STAFFING SHORTAGES

Elm Terrace Gardens has maintained adequate staffing. There is an emergency staffing plan in place which includes: On call staff, Administration personal who have completed their Direct Care Staffing Training Competency and contracted agencies.

STRATEGY FOR TESTING, COHORTING, PERSONAL PROTECTIVE EQUIPMENT, AND STAFFING

DESCRIBE THE PLAN TO HALT ALL REOPENING FACILITIES IF THE COUNTY IN WHICH THE FACILITY IS LOCATED IS REVERTED TO A RED PHASE OF THE GOVERNOR'S REOPENING PLAN

ETG will comply with the CDC guidelines for the re-opening process, which states that if the county reverts to red, as does ETG. This will mean following the process' already put in place during previous red phases.

SCREENING PROTOCOLS

In each block below, describe the screening protocol to be used including where screening occurs, method of determining symptoms and possible exposure, and action taken if screening reveals possible virus.

RESIDENTS

Residents are monitored 14 days post admission even after 2 negative covid tests from hospital. Isolation is initiated upon occurrence of symptoms and test administered.

STAFF

Staff are screened at the door with questionnaire and temp check. If symptoms are identified, they are not permitted to enter the building and must isolate at home, and tested in the community.

HEALTHCARE PERSONNEL WHO ARE NOT STAFF

They are expected to follow our universal masking protocol and screening at the door. If symptoms are identified, they are not permitted to enter the building.

NON-ESSENTIAL PERSONNEL

They are expected to follow our universal masking protocol and screening at the door. If symptoms are identified, they are not permitted to enter the building.

VISITORS

We are currently complying with CDC guidelines for visitations, which are held outdoors when weather permits. If a resident has indoor visitors due to being end of life, or if weather requires indoor visitation, each visitor will be screened at the door. If symptoms are identified, they will not be permitted to enter the building.

SCREENING PROTOCOLS

VOLUNTEERS

They are expected to follow our universal masking protocol and screening at the door. If symptoms are identified, they are not permitted to enter the building.

DINING PROCESS

DESCRIBE COMMUNAL DINING MEAL SCHEDULE, INCLUDING STAGGERED HOURS (IF ANY)

Elm Terrace Gardens has communal dining to unexposed residents to COVID 19. These residents eat in the same room maintaining social distancing. To allow for social distancing some independent residents will eat in their rooms or common areas.

DESCRIBE ARRANGEMENT OF TABLES AND CHAIRS TO ALLOW FOR SOCIAL DISTANCING

Tables and chairs are kept at least 6 feet apart, to allow for social distancing.

DESCRIBE INFECTION CONTROL MEASURES, INCLUDING USE OF PPE BY STAFF

KN95 masks are supplied to every employee upon entering the building. Hand sanitizer is placed frequently throughout the building. Hand washing and appropriate use of PPE education is ongoing and expansive. Surfaces are wiped frequently throughout the day with approved products.

DESCRIBE ANY OTHER ASPECTS OF COMMUNAL DINING DURING REOPENING

There will be no significant change in the dining process during reopening.

ACTIVITIES AND OUTINGS

In each block below, describe the types of activities that will be planned at each step and the outings that will be planned at Step 3 (an all-inclusive list is not necessary). Include where they will be held and approximately how many residents will be involved. Describe how social distancing, hand hygiene, and universal masking will be ensured. Also include precautions that will be taken to prevent multiple touching of items such as game pieces.

DESCRIBE ACTIVITIES PLANNED FOR STEP 1 (FIVE OR LESS RESIDENTS UNEXPOSED TO COVID-19)

Activities will be held in groups of 5 or less, in a designated area with social distancing, masking of residents, and hand hygiene.

ACTIVITIES AND OUTINGS

DESCRIBE ACTIVITIES PLANNED FOR STEP 2 (TEN OR LESS RESIDENT UNEXPOSED TO COVID-19)

Activities will be held in groups of 10 or less in a designated area with social distancing, masking of residents, and hand hygiene.

DESCRIBE ACTIVITIES PLANNED FOR STEP 3

Activities will be held in a designated area where the residents in attendance can safely social distance, with masking and hand hygiene.

DESCRIBE OUTINGS PLANNED FOR STEP 3

Outings will be discussed and planned with no more than the amount of residents who can safely socially distance, with masking and hand hygiene.

NON-ESSENTIAL PERSONNEL

In Step 2, non-essential personnel deemed necessary by the facility are allowed (In addition to those already permitted in Section 4 of *Interim Guidance for Skilled Nursing Facilities During COVID-19*). In Step 3, all non-essential personnel are allowed. Screening and additional precautions including social distancing, hand hygiene, and universal masking are required for non-essential personnel.

DESCRIBE THE LIMITED NUMBER AND TYPES OF NON-ESSENTIAL PERSONNEL THAT HAVE BEEN DETERMINED NECESSARY AT STEP 2

Allowance of non-essential personnel will be discussed on a case by case basis.

DESCRIBE HOW SOCIAL DISTANCING, HAND HYGIENE, AND UNIVERSAL MASKING WILL BE ENSURED FOR NON-ESSENTIAL PERSONNEL AT STEPS 2 AND 3

ETG will maintain one entrance into the facility, in which screening continues, and a mask is issued. Hand sanitizer remains frequently throughout the building. ETG maintains one exit where screening is done before exiting the building.

DESCRIBE MEASURES PLANNED TO ENSURE NON-ESSENTIAL PERSONNEL DO NOT COME INTO CONTACT WITH RESIDENTS EXPOSED TO COVID-19

ETG continues to follow red, yellow, or green phase, as per CDC guidelines. Any residents who are positive with COVID, or under suspicion, are placed in isolation and non-essential employees will not be in contact with these residents. ETG will maintain no cross-over visitations unless both units involved have no positive cases.

VISITATION PLAN

For visitation to be permitted in Steps 2 and 3 of reopening (as described in Section 6 of *Interim Guidance for Skilled Nursing Facilities During COVID-19*), the following requirements are established. Screening and additional precautions including social distancing, hand hygiene, and universal masking are required for visitors.

VISITATION PLAN

DESCRIBE THE SCHEDULE OF VISITATION HOURS AND THE LENGTH OF EACH VISIT

Visitations: 10:00AM – 12:00PM and 1:00PM – 3PM, for approximately 20 minutes a piece. 2 booths at a time. Monday through Friday. They need to schedule one visit at a time. E-mails will be sent explaining the process.

DESCRIBE HOW SCHEDULING VISITORS WILL OCCUR

Family will call to schedule date and time.

DESCRIBE HOW VISITATION AREA(S) WILL BE SANITIZED BETWEEN EACH VISIT

There will be staff and supplies available to sanitize booths between visits.

WHAT IS THE ALLOWABLE NUMBER OF VISITORS PER RESIDENT BASED ON THE CAPABILITY TO MAINTAIN SOCIAL DISTANCING AND INFECTION CONTROL?

2 visitors, per resident, per walkup visit.

DESCRIBE THE ORDER IN WHICH SCHEDULED VISITS WILL BE PRIORITIZED

Each resident will have at least one visit before a resident can have a second visit.

DESCRIBE HOW THE FACILITY WILL DETERMINE THOSE RESIDENTS WHO CAN SAFELY ACCEPT VISITORS AT STEP 2 (CONSIDERING SUCH SAFETY FACTORS AS EXPOSURE TO OUTDOOR WEATHER AND TRANSPORTING RESIDENT TO VISITOR LOCATION)

The resident needs to be in good health. They will be transported by staff to covered area away from elements.

DESCRIBE THE OUTDOOR VISITATION SPACE FOR STEP 2 TO INCLUDE THE COVERAGE FOR SEVERE WEATHER, THE ENTRANCE, AND THE ROUTE TO ACCESS THE SPACE

SNF will exit through the SNF entrance, and PC will exit through the A building entrance to the covered portico area.

STEP 2

DESCRIBE HOW A CLEARLY DEFINED SIX-FOOT DISTANCE WILL BE MAINTAINED BETWEEN THE RESIDENT AND THE VISITOR(S) DURING OUTDOOR VISITS

2 plexi-glass booths which are 6 feet apart and stationary, and staff supervision.

DESCRIBE THE INDOOR VISITATION SPACE THAT WILL BE USED IN THE EVENT OF EXCESSIVELY SEVERE WEATHER TO INCLUDE THE ENTRANCE AND THE ROUTE TO ACCESS THE SPACE

Compassion visits will continue on a case by case basis. SNF lobby will be used in case of inclement weather clearly marked with stickers.

VISITATION PLAN

DESCRIBE HOW A CLEARLY DEFINED SIX-FOOT DISTANCE WILL BE MAINTAINED BETWEEN THE RESIDENT AND THE VISITOR(S) DURING INDOOR VISITS

Stickers will be used to maintain 6 feet of distance, and staff supervision.

DESCRIBE HOW THE FACILITY WILL DETERMINE THOSE RESIDENTS WHO CAN SAFELY ACCEPT VISITORS AT STEP 3 (CONSIDERING SUCH SAFETY FACTORS AS TRANSPORTING RESIDENT TO VISITOR LOCATION)

Visitation will depend on the health of the resident and will follow masking protocol.

WILL OUTDOOR VISITATION BE UTILIZED AT STEP 3? IF NO, SKIP TO QUESTION #52

Yes.

DESCRIBE THE OUTDOOR VISITATION SPACE FOR STEP 3 TO INCLUDE THE COVERAGE FOR SEVERE WEATHER, THE ENTRANCE, AND THE ROUTE TO ACCESS THE SPACE (IF THE SAME AS STEP 2, ENTER "SAME")

Same

DESCRIBE HOW A CLEARLY DEFINED SIX-FOOT DISTANCE WILL BE MAINTAINED BETWEEN THE RESIDENT AND THE VISITOR(S) DURING OUTDOOR VISITS (IF THE SAME AS STEP 2, ENTER "SAME")

Same

DESCRIBE THE INDOOR VISITATION SPACE THAT WILL BE USED TO INCLUDE THE ENTRANCE AND THE ROUTE TO ACCESS THE SPACE (IF THE SAME AS STEP 2, ENTER "SAME")

Same

DESCRIBE HOW A CLEARLY DEFINED SIX-FOOT DISTANCE WILL BE MAINTAINED BETWEEN THE RESIDENT AND THE VISITOR(S) DURING INDOOR VISITS (IF THE SAME AS STEP 2, ENTER "SAME")

Same

FOR THOSE RESIDENTS UNABLE TO BE TRANSPORTED TO THE DESIGNATED VISITATION AREA, DESCRIBE THE INFECTION CONTROL PRECAUTIONS THAT WILL BE PUT IN PLACE TO ALLOW VISITATION IN THE RESIDENT'S ROOM

Each visitor screened at door. Maintain appropriate use of PPE and handwashing, and masking. Maintain social distancing, max of 2 visitors per room.

STEP 3

VOLUNTEERS

In Step 2, volunteers are allowed only for the purpose of assisting with outdoor visitation protocols and may only conduct volunteer duties with residents unexposed to COVID-19. In Step 3, all volunteer duties may be conducted, but only with residents unexposed to COVID-19. Screening, social distancing, and additional precautions including hand hygiene and universal masking are required for volunteers.

DESCRIBE INFECTION CONTROL PRECAUTIONS ESTABLISHED FOR VOLUNTEERS, INCLUDING MEASURES PLANNED TO ENSURE VOLUNTEERS DO NOT COME INTO CONTACT WITH RESIDENTS EXPOSED TO COVID-19

Volunteers are screened, maintain PPE, and social distancing. They will not be in contact with residents who are positive with COVID-19.

VOLUNTEERS

DESCRIBE THE DUTIES TO BE PERFORMED BY VOLUNTEERS DURING STEP 2

Assist in escorting resident to visitation booth. Remain with them and return them to SNF entrance where staff will escort resident back to room/unit.

ATTESTATION

The Nursing Home Administrator (NHA) is responsible for the accuracy of the Implementation Plan and the facility's adherence to it. Upon completion of blocks 1-57, the Implementation Plan should be printed and the signature and date affixed by the NHA in block 58.

9. NAME OF NURSING HOME ADMINISTRATOR

Robert Parvin

10. ATTESTATION

I attest that the information provided in this Implementation Plan is an accurate representation of the facts and that this facility will adhere to the Implementation Plan as written. I further attest that the county in which this facility is located is in a Yellow or Green phase per the Governor's Reopening Plan. This Implementation Plan will be posted on our website (if one exists) or made available to all residents, families, advocates such as the Ombudsman and the Department upon request. This facility will progress to the next step of reopening only when the criteria is met as described in the *Interim Guidance for Skilled Nursing Facilities During COVID-19*. If at any point during reopening the facility fails to meet the criteria for reopening, I will ensure the facility ceases reopening immediately. Further, if at any point during reopening this facility is operating under a contingency staffing plan, I will ensure the facility ceases reopening immediately.



SIGNATURE OF NURSING HOME ADMINISTRATOR

07/23/2020

DATE